



CALL FOR EXPRESSION OF INTEREST

TO DEVELOP AN ONLINE AND E-LEARNING PLATFORM TO SUPPORT YOUNG PEOPLE IN ALBANIA AND SERBIA ON PARTICIPATION IN DECISION MAKING THROUGH DIGITAL MOBILITY

In the framework of Hacking Participation in the Balkans – Innovative ways of empowering Balkans youth to impact policy making processes (HPiB)

Deadline: 15th October 2018

This is a call for procurement of services by individual experts or consultants as a simple assignment. Services are requested for the development of an online and e-learning platform for HPiB project.

1. Background information

Centre for Comparative and International Studies (CCIS) is a nongovernmental organisation based in Tirana. CCIS promotes international cooperation by applying international expertise to frame issues, inform decision-making and guide change, in partnership with governments, foundations, businesses, civic groups, non-profit organizations and universities. With its very qualified expertise and consultants and excellent performance CCIS seeks to be a leading Think Tank supporting regional structures and activities, by building local capacity, strengthening and expanding its international network, ensuring financial sustainability and managing change within its organization.

Currently CCIS is implemented a project financed by the Regional Youth Cooperation Office (RYCO): “Hacking Participation in the Balkans – Innovative ways of empowering Balkans youth to impact policy making processes” (HPiB). The project is implemented in partnership with Center for Education Policy, Belgrade, Serbia.

The overall aim of the project is to enable Albanian and Serbian youth to impact policy and decision-making processes through active participation and better understanding of national and regional frameworks and foster digital mobility as a long-term cooperation tool among WB6 youth.

In this regard, CCIS is looking to engage an expert to develop an online and e-learning platform to support young people in Albania and in Serbia on participation in decision making through digital mobility.

Regional Youth Cooperation Office (RYCO) is an independently functioning institutional mechanism, founded by the Western Balkans 6 participants (WB 6): Albania, Bosnia and Herzegovina, Kosovo*, Montenegro, Macedonia and Serbia, aiming to promote the spirit of reconciliation and cooperation between the youth in the region through youth exchange programs.



2. Objective(s)

The main objectives of the Consultancy are:

- Design and propose the set-up of an online platform where the teams of young people, mentors and project staff can communicate with each other, share information, and prepare for the hackathon;
- Include an e-learning module/component in the online platform;
- Develop, pilot, test the online and e-learning platform;
- Draft and finalise a guidance / manual how to use the platform;
- Organise and lead two virtual meetings to train project staff and mentors in Albania and Serbia on how to use the platform;
- Provide ongoing support.

3. Expected Results

1. Development of the platform;
2. Pilot and testing of the platform;
3. Guidance / manual how to use the platform;
4. Two virtual meetings to train project staff and mentors in Albania and Serbia on how to use the platform;
5. Support till the end of project lifecycle with the platform.

4. Time Frame of the Assignment

The assignment/service will start on 22nd October 2018 till 31st January 2019 with a total of 25 working days for the entire period.

5. Application Documents

Interested experts should provide in their expression of interest:

1. A letter of interest highlighting experience relevant to the call;
2. A comprehensive CV with emphasis on similar assignments;
3. A financial proposal submission form.
4. A technical proposal submission form.

All information and documents must be submitted in English, which is also the language of the application. Therefore, a very good command of English will be a prerequisite.

All interested experts shall express their interest the latest by **15th October 2018, midnight** via electronic means at the following address: qskninfo@gmail.com